

ROSHNI ELDHOSE

EZDAN 28, R18-B

AL WUKAIR, AL WAKRA



Ph. No: +974 66549938

Mail:roshnieldhose@gmail.com

SUMMARY

To pursue a demanding role within a reputed firm with the approach to take up responsibilities to accomplish organizational goals where in my skills and potentials are being utilized to the maximum; alongside focusing on the scope of enhancing my personal skills and gaining maximum knowledge during my tenure to contribute to the growth of the firm. Highly effective at incorporating creative leadership skills to achieve business objectives. Directs projects that improve efficiency while meeting deadlines and budget requirements

PROFESSIONAL QUALIFICATION

- ⌚ **Accrued Bachelor of Engineering in CIVIL From Mahatma Gandhi University, Kerala, India**
- ⌚ **Auto CADD**
- ⌚ **STADD**
- ⌚ **QA/QC Engineering in CIVIL**

EDUCATIONAL QUALIFICATION

- ⌚ **Higher Secondary Education(science)**
Mar Basil Higher Secondary School, Ernakulum, Kerala, India
- ⌚ **Central Board Of Secondary Education(CBSE)**
Vimalagiri Public School, Ernakulum, Kerala, India

PROFESSIONAL EXPERIANCE

- JULY 2017 to OCTOBER 2018
Bintel Construction Private Limited
Ernakulum, Kerala, India
- DECEMBER 2018 to JANUARY 2019
Kent Construction Private Limited
Ernakulum, Kerala, India

QA/QC ENGINEER

Duties and Responsibilities

- Carry out inspection and checking for all quality related procedures in the site and ensures activity at the site are as per approved method statement and inspection test plan.
- Coordinate with the consultant's representative and Site In charge for inspection and meeting about the closure of Non-Compliance Report.
- Taking care of QA/QC documents of the entire project including certificates, test results, inspection requests non-compliance reports and site instruction, permanent materials delivered and other QA/QC documents.
- Carry out Internal Audit at the site as scheduled in the Project Quality Plan.
- Inspecting reinforcement work and form work
- Inspecting the quality of concrete prior to pouring
- Check the quality of material used for the construction at various stages of works
- Preparing weekly and monthly progress report

ACHIEVEMENTS

- 🕒 Scholarships
- 🕒 Perfect attendance awards
- 🕒 Identified a problem and solved it.
- 🕒 Received awards
- 🕒 Come up with a new idea that improved things

HIGHLIGHTS

- ❖ Delegates Tasks Effectively
- ❖ Compensation administration
- ❖ Training and development
- ❖ Personnel records maintenance
- ❖ Employee relations
- ❖ Innovative
- ❖ Provides Well Thought Out Solutions
- ❖ Welcomes Responsibility
- ❖ Strong Planning Skills
- ❖ Executes Multiple Tasks at Once
- ❖ Speaks Confidently In Public Settings
- ❖ Listens Attentive

HUMAN RESOURCES SKILLS

- ❖ Professional management skills
 - -Meeting Objectives
 - -Identifying Problems
 - -Promoting Solutions
 - -Managing Change
 - -Motivating and Developing Staff
- ❖ Well- developed and effective communication skills
- ❖ Thrive in deadline-driven Environments
- ❖ Teamwork and collaboration
- ❖ Customer services
- ❖ Project management

TECHNICAL SKILLS

- @ Quick Learner
- @ Decision Making
- @ Leadership
- @ Time Management

PERSONAL DETAILS:

Date of Birth : 29/05/1995
Age : 24
Gender : Female
Marital Status : Single
Nationality : Indian
Father Name : P. P. Eldhose

PASSPORT DETAILS:

Passport No : P6988916
Date of Issue : 09/02/1017
Date of Expiry : 08/02/2027
Place of issue : COCHIN
Visa Status : Visiting visa with transferable

LINGUISTIC PROFICIENCY:

Malayalam

Native

English

Professional

Hindi

Speaking

DECLARATION

I hereby declare that all the above information given by me is true to the best of my knowledge.

Roshni Eldhose