

PRANAV O R

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Current Position

AutoCAD Drafting Head
(4 Men Builders & Designers)
Kottanellur, India.

Qualifications

ITI Civil Draughtsman.
NCVT Government ITC
VR Puram (2008-2010).
Chalakudy, India.

Trainings/Seminars

- AUTO CAD-Indo-US
IT Education
- Interior Designing & 3D
Visualization

Personal Information

Nationality: Indian

Age: 28

Date of Birth: *March 21, 1991*

Marital Status: *Single*

Passport No: *K1064373*

Languages Known:

English, Hindi, Tamil, Malayalam.

KEY Skills

- Microsoft-Word, Excel,
Power Point
- AUTOCAD 2017
- Adobe Photoshop

Profile

Self-motivated highly developed problem solving skills. Excellent interpersonal and good supervision skills, able to work independently and part of a team, Armed with strong technical skills and the ability to work under pressure and quick learning ability stand out as forte.

Qualification Summary

Knowledge in Designing All kind of AutoCAD drawings and Site Supervision

- AutoCAD
- 3Ds Max
- MS office
- Adobe Photoshop

Career History

AutoCAD Drafting Head
Feb.2018 to present

4 Men Builders & Designers
Kottanellur, India.

AutoCAD Draftsman
Jan. 2017 to Jan. 2018

Mansion Builders & Consultants
Chalakudy, India

AutoCAD Draftsman/Supervisor
Nov. 2011 to Dec 2016

Evershine Builders
Kuttiichira, India

Site Supervisor & Estimator
Aug. 2010 to Oct 2011

Cherpunath Contractors
Chalakudy, India.
(Indian Railway Zonal Contractor)

Technical

- Preparing / reviewing of Design, Specification, Submittals and Shop Drawings.
- Project Coordination and Supervision.
- Plotting and checking drawings.
- Referring Architectural and Structural drawings .

**4 Men Builders & Designers
As Drafting & Supervision
Head**
(2018 Feb-Present)

- Supervised site Team.
- Planned the sequence of activities and estimated the resources within the activity schedules.
- Monitored the progress status on a weekly basis and see of slippages where corrective action is to be taken.
- Updated the progress achieved to date and forecast for the following week in addition to any other issues which need to be resolved.
- Interfaced with procurement to review the status of procurement activities and take corrective action as needed.
- Distributed the information and Coordinated with suppliers' to resolve technical queries in terms of material, drawings, deliveries, etc.
- Any other assignment allocated by the Management from time to time.
- Conducted inspection with consultant for the project site.
- Clear the all Site issues on time.
- Reviewed and monitored Design drawings.

**Evershine Builders
As AutoCAD Draftsman &
Site Supervisor**

CONSTRUCTION
COMPLETION OF
EVERSHINE CITY LIGHTS,
PEENIKKAPARAMBAN
ARCADE,
JOHN FORD COMPLEX
(Chalakudy, India.)
(2011 Nov -2016 Dec.)

- Read job sheets, specification documents, drawings and project minutes of meetings (where relevant) and prepare a design for all necessary equipment lists to complete jobs.
- Prepared Plan, Section, Site & Service Plan for authority approval.
- Ensured that designs confirmed with prescribed guidelines.
- Plotting and checking drawings.
- Reviewed Enquiry/Tender documents to see if sufficient information is there to provide accurate price estimate and communicate with clients to find out additional relevant information for Design and Cost Estimation works.
- Provided design and costing estimations along with technical Proposal to the Project Manager/General Manager.
- Prepared/Checked/Reviewed Technical Submittal, Shop Drawings to specified standards of awarded Project and submits by stated deadline.
- Kept the office/site team updated of job progress and provided them with technical support when required.
- Participated in construction coordination
- Prepared and assisted in Project completion documentation and client hand-over.
- Supervised and organized the installation works by subcontractor
- Prepared As-Built plan

Projects

EVERSHINE CITY LIGHTS

- ✚ Chalakudy, Kerala, India.
- ✚ Consisting of: 1B+G+M+1
- ✚ Client: Evershine Group
- ✚ Design Consultant: Evershine Builders India.
- ✚ Supervising Consultant: Evershine Builders india.
- ✚ Main Contractor: Evershine Builders & Designers, India

PEENIKKAPARAMBAN ARCADE

- ✚ Chalakudy, Kerala, India.
 - ✚ Consisting of: G + 2 Storied building Include 30 showrooms,
 - ✚ Client: Peenikkaparamban Jewelers & Finance .
 - ✚ Design Consultant: Evershine Builders.
 - ✚ Supervising Consultant: : Evershine Builders
 - ✚ Main Contractor: : Evershine Builders.
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Johnford Complex

- ✚ Pariyaram, Kerala, India.
- ✚ Consisting of: B+G+ MZ+3 Storied Hotel & Residential Apartment Tower.
- ✚ Design Consultant: Evershine Builders
- ✚ Supervising Consultant: Evershine Builders
- ✚ Main Contractor: : Evershine Builders

References

Will be pleased to provide on request