

MOHAMED NAZEER MOHAMED NOWZATH

BSc. Business Administration, CA, CMA, MAAT, ACPM

Looking for – **Senior Accountant / Accountant**

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CAREER OBJECTIVES

To join the organization that will provide me the challenging accounting goals and tremendous career growth opportunities and to become a key managerial personality, with tone of professionalism in conjunction with distinctive competencies, knowledge and experience and further adding value to the organization.

AREAS OF EXPERTISE	EMPLOYMENT PROFILE – 4 Years & Ten Months
• Excellent knowledge on Accounting Standards & Auditing Standard • Financial Report Writing • Taxation • Data Analyzing • Computer literacy	ILLYAS AND COMPANY (PVT) LTD-(02 Years & One Months) • Senior Accountant (2017 to 2019) KRESTON SRI LANKA– (1 Years & Seven Months) Correspondents of with Grant Thornton International Ltd • Auditor (2015 to 2017) WIJITHA GROUP OF COMPANIES – (01 Years & Two Months) • Assistant Accountant-(2013 to 2014)
	WORK PERFORMED
	Accounting • Preparation of financial statements including consolidated financial statements in line with Accounting Standards (IASs & IFRSs). • Overseeing Receivables of the Company • Monthly financial reports and monthly closing and implementing internal controls • Recording daily transactions in the ledger accounts. • Prepared bank reconciliation • Ensured compliance with accounting deadlines. • Liaising with bankers, insurers and solicitors regarding financial transactions. • Filing and maintaining the supplier invoices and debit notes. • Cash flow management • Involve in Costing and Pricing of products of the company. • Maintaining all the payments including supplier's payments and other daily payments • Purchase Document Verification for Supplier payment, ensure suppliers are paid on time • Preparing the monthly profit and loss Account by posting relevant month end journal. Auditing • Preparing Customer Aging and Customer follow up for Payment Collection.

PERSONALS SKILLS

- Superior analytical, numeric and financial reporting drafting skills
- Decision making
- Excellent team player and Team leading
- Target oriented

• Keen to learn • Tenacious work ethic and positive thinking LANGUAGE PROFICIENCY English- Good Tamil – Native Sinhala – Good MEMBERSHIP • Member of Association of Accounting Technician of Sri Lanka • Member of Certified Professional Managers of Sri Lanka	• Preparing Monthly Cash Flow and variance analysis • Preparing Supplier Aging and Releasing the Payment based on the Aging • Preparing Payroll. • Review the Colleague’s work and guide them. • Preparation of comprehensive report on Letter of Credit and Letter of Guarantees. • Closely maintains and monitors the fixed assets system. • Introduce internal controls as and when required and compliance to same Taxation • Computing individual and corporate taxes • Verification, reconciliation and computation of VAT and NBT • Return filled (NBT, VAT & Income Tax) Computer literacy • Accounting Packages - Quick Books, Tally, Peachtree, and ACC PAC • Microsoft office Packages - Excel. Word, Power Point • ERP modules - Microsoft Dynamic Navision and IFS
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PERSONAL INFORMATION	ACADAMIC AND PROFESSIONAL QUALIFICATIONS
	• B.Sc. Business Administration from University of Sri Jayewardenepura. Duration -4 Years • Chartered Accountant (CA) Finalist (Institute of Chartered Accountants of Sri Lanka). • Certified Management Accountants of Sri Lanka (CMA) • Member of Association of Accounting Technicians of Sri Lanka (MAAT) • Member of Certified Professional Managers of Sri Lanka (ACPM)
	EXTRA CURRICULAR ACTIVITIES
• Gender – Male • Date of Birth – 1994.03.07 • Nationality – Sri Lankan • Passport No – N8105978 • Civil Status – Married • Visa Status – Work Visa Transferable with NOC	• Successfully completed The Professional Development Program conducted by the Academy of Adventure • Participated in 3 weeks “Leadership Training Program” conducted by Ministry of Higher Education of Srilanka • Served as a member of Rural development society in the year 2016/17 • Runner up Team in Cricket at University Level

REFEREES

Will be furnished upon request

DECLARATION

I do hereby certify that the information and particulars furnished above are true and accurate to the best of my knowledge.

Mohamed Nowzath