

AUTOCAD DRAFTSMAN.

NAVEENAN THIRUNAVUKKARASU

Munthaza, Doha, Qatar.

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CAREER OBJECTIVE: To seek a challenging position of Auto-Cad Draftsman in a dynamic environment and to be part of the organization that will contribute a professional and personal growth, excellence and commitment for the best welfare of the company employed.

PERSONAL ATTRIBUTES:

- ✓ Dynamic quick learner and assuming new job responsibilities.
- ✓ Good interpersonal skills
- ✓ Ability to put long working hours.
- ✓ Ability to handle multiple tasks with minimal supervising.
- ✓ Capable of working effectively in a changing environment.
- ✓ Excellent track record of maintaining good working relations with all levels of staff.
- ✓ Strong ability to complete detailed documentation with speed and accuracy on large- scale commercial projects.

Responsibilities Include:

- ✓ Produce drawing using computer assisted drafting systems (CAD).
- ✓ Responsible for building Cad Drawings based on information provided by clients and engineers.
- ✓ Draft plans and detailed drawings for structures, installations, and construction projects such as Multi storied buildings, apartments, villas, warehouses, labor accommodation fences etc. working from sketches or notes.
- ✓ Supervising all the above works and submitting the progress of all works daily to the concern authorities.
- ✓ Review rough sketches, drawings, specifications, and other engineering data received from engineers to ensure that they conform to design concepts.
- ✓ Analyze all drafts for project in coordination with project personnel and revise all drawings as per client requirement.
- ✓ Daily reporting to manager for progress work.
- ✓ Submittals as per project specification.
- ✓ Preparing plans, coordinating with engineers, and checking with the clients.
- ✓ Responsible for deploying workforce.

SKILL AND EXPERIENCE
GAINED USING AUTO –
CAD DRAFTSMEN:

- ✓ Recently worked as draftsman with CSCEC ,Tri –Zen project (Residential tower) in Colombo. From May 2019 to 14th January 2020.
My job responsibilities;
 - Preparing Mep Co-ordination drawing as per consultant given notes and project Specification.
 - Update Drawing schedule as per Mile stone target date.
 - Preparing all services shop drawing Co-ordinate with Engineer's and other Draftsman, such as : LPS , ELV ,Cable tray layout , conduit layout , HVAC , Sanitary Portable water, Storm water, sprinkler layout , LPG and Keep maintaining Drawing submission transmittal record & log.
 - Attended the meeting with construction manager and other engineers clarify drawing Issues and comments and finally update and submit drawing as discussed.
 - Support to Co- Draftsman and other colleagues to achieve the project target schedule.
- ✓ I have been worked as Structural Senior Draftsman in Afrise Contracting LLC In Dubai from Feb 2018 to Dec 2018.
As a senior draftsman in the responsibility to produce and gain approval of shop drawing on before start of site mobilization and rest of that preparing conceptual drawing for tender bidding also prequalification documents as well. Further we directly involved routine site visit and take measurement and report to estimation department to prepare interim bills and I had worked as a light gauge steel building Detailer with knowledge of vertex bd software.
- ✓ I worked as a Auto-Cad Civil Draftsman in Qatar speed house private company In Qatar from Nov 2013 to Dec 2017 and I achieved experience in RCC and Steel Structure(both basic and shop) such as Hot rolled ,Cold rolled structure portable cabins, warehouses, mosque, Accommodation and RCC structure villas etc. Apart of drafting i have sufficient knowledge of preparing BOQ, Quotation, BBS, Pre –Qualification (Profile ,MST,JSA,..) ,Document controlling... etc.
On same esteemed organization I am being function as Vertex Bd software operator and light gauge steel building design Detailer.
- ✓ Worked as trainee an Auto-Cad Draftsman in building department trincomalee for close to 8 months (from Feb 2012 to Nov-2012). Experienced with all types of Building Drawings (Large Scale Office & Residential plan), execution of High-Rise Buildings Constructions and preparation of Structures such as Foundation Plans, Column and Footing details, Plinth beams and Grade Slab layout & details, Staircase, Floor/Roof.
- ✓ Worked as site supervisor in jeyawansa construction (pvt)ltd, **northen province 2010 to 2011.**
 - Supervision of concrete works for Beams & Slabs
 - Check and review the plans & specifications for the proper construction & quality implementation at job site.
 - Check form work ,reinforcements and all embedded items Ordering concrete and reinforcements
 - Site management and handling the work as per specification and drawings and method of statements.
 - Coordination with technical office for any change in drawings or any revision and QA /QC department.
 - Making daily report and reporting to Construction Manager.

WORK HISTORY

CHIEF DRAFTSMAN

CSCEC – TRI ZEN RESIDENTIAL TOWER – UNION PLACE –COLOMBO
MAY 2019 – JANUARY 2020

AUTO CAD STRUCTURAL SENIOR DRAFTSMAN (STEEL & CIVIL) , AFRISE CONTRACTING LLC & MODCOM BUILDING SYSTEMS LLC. , DUBAI.

Web: www.modcomsystems.com

FEB 2018 – DEC 2018

AUTOCAD SENIOR DRAFTSMAN (STEEL & CIVIL) , QATAR SPEED HOUSE, QATAR.

Web: www.qatarspeedhouse.com

NOV 2013 – DEC 2017

TRAINEE DRAFTSMAN, BUILDING DEPARTMENT, TRINCOMALEE, SL.

FEB 2013 –OCT2013

SITE SUPERVISOR, JAYAWANSA CONSTRUCTION (PVT)LTD , NORTHERN PROVINCE.

2010 -2011

EDUCATIONAL

QUALIFICATIONS

NATIONAL CERTIFICATE OF ENGINEERING DRAUGHTSMANSHIP ONE YEAR FULLTIME (TECHNICAL COLLEGE)

Manual drafting, Site Surveying, Structure, Building service, Bill of Quantity, material, Construction studies, Geometrical drawings, Computer Aided drafting

NATIONAL CERTIFICATE IN TECHNOLOGY (Quantity surveying- 2nd Year)

(Technical college, Trincomalee ,srilanka.)

ADVANCE LEVELS : COMBINE MATHS, PHYSICS & CHEMISTRY

Koneswara College ,Trincomalee

GCE ORDINARY LEVEL : 10 SUBJECT INCLUDING MATHS ,SCIENCE &ENGLISH LANGUAGE

Koneswara College ,Trincomalee,

COMPUTER SKILLS:

- ✓ Operating systems : windows XP, Windows 10 Ms office
- ✓ Auto cad : latest version
- ✓ Revit : latest Version
- ✓ Photo shop : Creative cloud CC2015
- ✓ Vertex bd : latest version : - Light Gauge Steel House Modeling
- ✓ 3D max : Version 2016 ,Operation Knowledge.

Technical

Qualification :

- ✓ Auto Cad Trained Draftsman
(National Apprentice and Industrial Training Authority)
- ✓ National Certificate in Engineering
Draftsman ship (technical college ,
trincomalee, srilanka)
- ✓ National certificate in technology (Quantity surveying- 2nd
Year) (Technical college, trincomalee ,srilanka)
- ✓ Diploma in auto cad in Electrical
(Golden college , kandy, srilanka)
- ✓ Certificate in revit
(Cadd center, colombo, srilanka)
- ✓ Certificate in graphic design
(ACA technology system pvt ltd srilanka)

PERSONAL PARTICULARS

NAME	: THIRUNAVUKKARASU NAVEENAN
FATHER'S NAME	: THIRUNAAVUKKARASU
DATE OF BIRTH	: 16.07.1983
MARITAL STATUS	: MARRIED
NATIONALITY	: SRILANKAN TAMIL
PASSPORT NO.	: N3598161
LANGUAGES KNOWN	: ENGLISH, TAMIL, SINHALAM
PERMENANT ADDRESS	: 18/1, SAMATHU LANE , TRINCOMALEE, SRILANKA
CURRENT LOCATION	: Munthaza B Ring Road, Doha ,Qatar .

REFERENCES

Erwin Moreno Japay

Design Engineer
Qatar Speed House W. L. L.
Salwa Road, NBK Compound, Block J2.
M # 33598767

R.D. Chaminda Ranpati. **MSc., BSc. Eng. (Hons), MAPM(UK), AMIESL, AMIStructE(UK).**
Project Manager.
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Anand A. Unde
Sr. Structural Engineer
Modcom Building Systems LLC
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I HEREBY DECLARE THE ABOVE INFORMATION GIVEN IN THE RESUME IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Your's Sincerely . (T.NAVEENAN)

.PROJECTS & EXPERIENCE

On my service period at Qatar Speed House , Qatar.

Below Listed project I had been doing and participate as draftsman and my key duties are ;

- Preparation of fabrication shop drawing.
- Develop detailed structural drawing as per consultant requirement.
- Preparing MEP (Elec. & Plumbing) Drawing (layouts & Schematic diagram)
- Following drawing submission and maintain engineering document structure.
- Delivering quantity take off from cad drawing.
- Preparing MST , JSA and other required prequalification document with given guide lines of senior Engineers.

QPMC - ADMINISTRATION OFFICE BLDG. G+1	Design and supply & installation of g+1 office building for QPMC.	2013
AMIRI YACHTS	Supply & installation of Portacabins	2014
GLF DRILLING INT.	Supply & installation of senior staff accommodation	2014
TRANSIND HOLDING W.L.L	Supply & installation of Steel Structure	2014
SIAC	Supply & installation of Used Portacabin	2014
LANE SOLID TADMUR	Supply of Used Portacabin	2014
ISG JV	Removable of warehouse	2014
ANEL MEP (Q- RAIL PROJECT)	New Office Portacabin , Warehouse ,Shed & Fence .	2016
QATAR TECHNICAL ALUMINUM	Design and supply & installation of g+3 accommodation at shahaniya.	2016

EXCAVATION & CRUSHING COMPANY	Supply and installation of various office cabins	2016
DESIGN AND BUILD OF NEW KITCHEN FOR DSSA CAMP	Construction of New kitchen in Dukhan City – DSSA (Zikreet).	2017
DESIGN,SUPPLY,FABRICATION AND INSTALLATION OF MOCK UP SHED FOR ABL-L&T JOINT VENTURE	Design ,Supply and installation of Mock – up shed	2017

Client	Project / Work Description	Year
General Authority of Customs	Supply and Installation of X-Ray Shed (completed)	2015
Mimari Qatar UPVC	Manufacture, Supply and Erection of Warehouse (completed)	2015
Turkeep Qatar	Concrete flooring (completed)	2015
Bin Ojan Trading & contracting	Supply of Toilets Unit + Various Works for Project at Um Salal (completed)	2015
Hyundai Engineering & Construction Co.	Supply of Mess Hall and Kitchen for staff (completed)	2015
L&T-Al Sraiya Trading & Contracting JV	Supply and Installation of Double Storey Office Building (completed)	2015
ANEL MEP (Q-Rail Project)	Supply and Installation of Double Storey Site Office (completed)	2015
Amiri Yachts	Supply and Installation of steel columns, beams and staircase (completed)	2015
QD-CPC Precast (Q-Rail Project)	Supply and Installation of Portacabins (completed)	2015
Al Emadi Enterprises	Supply and Installation of G+2 Labor Accommodation (completed)	2015/16
L&T (Power Transmissioin and Distribution)	Supply and Installation of Double Storey Portacabin (completed)	2015
Megahertz Contracting	Dismantling and Re-erection of Staff Accommodation (completed)	2015
New Wave Steel	Supply of LGS – Wall Frames, Roof trusses (completed)	2015
Ayn Al Shaheen Films Qatar	Supply and Installation of Used Portacabins (completed)	2015
Al Mohannadi Group	Supply and Installation of Portacabins (completed)	2014
Ali Bin Ali	Supply and Installation of G+2 Labour Accommodation (completed)	2014
Awqaf Board	Supply and Installation of Prefabricated Masjid and Imam Room (completed)	2014
Al Jazeera Media Network	Supply of Portacabins (completed)	2014
Amar Construction	Supply of Portacabins and Toilets Units	2014

On my service period at Afrise Contracting , Dubai ,UAE.

Below Listed project I had been doing and participate as draftsman and my key duties are ;

- Develop detailed structural shop drawing as per consultant requirement.
- As project drafting coordinating, performed engineering functions visiting sites to determine ,design constrains as specified in the contracts, taking quantity and status reports.
- Preparing Different Civil Architectural and structural Drawing in Autocad /Revit work with Engineer's.

PROPOSED B+G+1 VILLA	Construction of RCC structure ; B+G+1 VILLA at Dubai Hill Estate	2018
G+1 TOWN HOUSE VILLA (7 NOS. VILLAS)	Construction of RCC structure Turnkey project ; G+1 7 Nos Villa @ AT AL BADA ,Dubai , Uae.	2018
PROPOSED VILLA G+2 AT PALM JUMERIAH	Construction of RCC structure Turnkey project ; G+2 villa at Palm Jumeriah	2018
DAMAC TOWER BY PARAMOUNT	Steel Structure Design ,Supply and installation of ACCESS PLATFORM	2018
NUROL SITE OFFICE	Design ,Supply and installation of site office	2018