

# MOHAMED INSAF



**Address:** BIN OMRAN QATAR.

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## PROFILE

To be a professional in quantity surveying having sound technical skills as well as managerial skills with acceptable values , an attitudes while extending my fullest cooperation to the organization to achieve organizational goals.

## STRENGTH

Effective communication & influential management skills, enthusiastic, self motivated, team worker, confident, committed towards work, great appetite for learning, accept challenges, result oriented, optimistic, inducing creative ideas with ample innovativeness, adaptable & sincere.

## EDUCATIONAL QUALIFICATIONS

- ❖ **BTEC Higher National Diploma in Quantity Surveying and Construction economic.**  
(British College of Applied Studies in Colombo)
- ❖ **P6 Project Management Using Primavera**  
(Cad Center Kolluptiya)

## OTHER QUALIFICATION

- Auto cad 2D
- Ms-office expert in excel
- Graphic designing and Hardware engineering

## WORK EXPERIENCES

March 2016 To August 2016

**Trainee Quantity surveyor**  
**Civcon Lanka (pvt) Limited**  
**25 vandewert palace, Dehiwala.**

September 2016 To February 2018

**Assistant Quantity surveyor**  
**Sonic Construction**  
**No 173, Bohingamuwa, Kuliyaipitiya.**

## DUTIES AND RESPONSIBILITIES

- Attending meetings and liaising with stakeholders on commercial matters.
- Monitoring the cost of site resources.
- Inspecting and then valuing completed work.
- Prepare monthly report.
- Preparing BILL for Sub-Contractors.
- Produce monthly cost & value reports.
- Setting out project works in accordance with Drawings & Specification.

## SKILLS

- Ability to handle multiple tasks efficiently.
- Time management skills.
- Ability to work under pressure.
- Good inter-personal skills and the ability to communicate clearly and effectively with varied Parties.
- Good English communication skills.
- Valid Sri Lankan Driving License.
- Languages Known: Fluent in English

## PERSONAL DETAILS

|                |   |                                           |
|----------------|---|-------------------------------------------|
| Full Name      | : | ABDUL RAHEEM MOHAMED INSAF                |
| Nationality    | : | Sri Lankan                                |
| Date of Birth  | : | 21/05/1993                                |
| Marital Status | : | Single                                    |
| Passport No    | : | N3618884                                  |
| Expiry Date    | : | 14/11/2023                                |
| Visa status    | : | Transferable visa With NOC letter (Qatar) |

## REFERENCES

Mr. B.M. Musathik Bsc (civil)  
Client adviser  
Excello Tower Project ,  
Colombo.  
Mobile : +94 774812280  
Email : [musadhiqbm@yahoo.com](mailto:musadhiqbm@yahoo.com)

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## DECLARATION

Declare that the above mentioned details are correct and true.

Yours sincerely,

**MOHAMED INSAF**