

Resume

Nishadh Naser - MAAT (AASL)

Doha, Qatar.

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PERSONAL INFORMATION

- Full Name Mohamed Naser Mohamed Nishadh
- Date of Birth 25 May 1992
- Marital Status Single
- Gender Male
- Nationality Sri Lankan
- Passport No N6993121
- Visa Status Transferable work with NOC
- Contact No 33518663
- Present Address Doha, Qatar.

CAREER OBJECTIVE

A highly motivated and results driven finance accountant who has four years of invaluable experience in leading and developing a successful finance team. Skilled in numerous financial and accounting fields, including: preparing annual budgets, monitoring key accounts and credit control. Having the ability to handle complex assignments effectively & possessing the confidence to work as part of a team or independently. Currently I am looking for a suitable position in a company where I can excel my career and add value to the company.

PROFESSIONAL QUALIFICATIONS

The Association of Accounting Technicians of Sri Lanka (AATSL)

- Successfully Completed Association of Accounting Technicians of Sri Lanka. (Diploma in Accounting and Business)

WORK EXPERIENCE

Experience summary

Company	Position	Period of work
Yoosuf Enterprises (Family Choice)	Assistant Accountant	April 2016- December 2017
A.C.M. Ifhaam and Company Chartered Accountants	Audit Senior	March 2015 - August 2015
A.C.M. Ifhaam and Company Chartered Accountants	Audit trainee	May 2013 – February 2015

Yoosuf Enterprises (Family Choice)

Yoosuf Enterprises is a medium size food manufacturing enterprise. Which is established on 2004 and specializing in manufacturing frozen food items (Product brand name is ,“Family Choice”) such as, “Arabic bread, Pitta bread, Chapathi and etc....” . These products are supplying to well reputed super market chain in Sri Lanka such as, “Keells super market, Arpico super market, Laughs super market and etc....”.

Designation: Assistant Accountant

Period : From 01st April of 2016 - to 31st December 2017

Primary responsibilities perform as an Assistant Accountant are as follows;

- Responsible for financial accounts including budgets and cash-flows.
- Preparation of various reports for senior managers.
- Preparation of debtor, creditor, stock reconciliations.
- Fixed Asset accounting, reconciliations and depreciation journals.
- Assist in the preparation of monthly balance sheet, accounts reconciliations.
- Preparing revenue & expenses monthly analysis report.
- Preparing monthly stock valuation Report to the management.
- Preparing monthly Payroll schedule.

A.C.M. Ifhaam and Company Chartered Accountants

Designation: Audit Trainee

Period : From 02nd May of 2013 - to 28th February 2015

Designation: Audit Senior

Period : From 01st March of 2015 - to 31st August 2015

A.C.M. Ifhaam and Company Chartered Accountants, a prominent national licensed accountant in Sri Lanka. The firm provides an extensive range of professional services including accounting, auditing, tax, secretarial, management consulting and other special services. As a Auditor Assisting Audit Managers in the performance of complex audit assignments and investigations, often undertaking specific elements of the assignment with minimal supervision. Completing allocated work within required time and budgets and to required quality standard.

Primary responsibilities perform as an Audit Senior are as follows;

- Obtains sufficient and appropriate audit evidence, addressing the relevant audit objectives and demonstrates how it relates to the rest of the audit, in order to demonstrate knowledge of basic auditing skills.
- Documents the results of the audit work, including design and implementation of controls, in accordance with the requirements of the auditing standards and where applicable, regulatory requirements, using applicable IT systems and tools.
- Identifies audit differences and issues and escalates as appropriate.
- Demonstrates knowledge of prevailing accounting standards as well as accounting disclosure requirements of the jurisdiction by applying knowledge to allocated work.
- Complies with all confidentiality policies of own firm and applicable regulatory authorities.

Industry exposure while at A.C.M. Ifhaam and Company Chartered Accountants

Industry Sectors	Portfolio of Companies
Manufacturing	American Premium Water Systems (Private) Limited Gower Street Holdings (Private) Limited Cap Factory
Travels	Ceylan Vacations (Private) Limited Shums Holidays (Private) Limited Asian Exotica (Private) Limited
Pharmaceutical	Orchid Pharmaceuticals (Private) Limited Medi Spot (Private) Limited
Agriculture	Star Lanka Agri (Private) Limited
Gem & Jewellery	Sri Lanka Gem & Jewellery Association Diamond Cutters (Private) Limited

ACADEMIC QUALIFICATIONS

- Completed General Certificate Of Education Advance Level Examination Commerce Stream in August 2011 – Passed in all the subjects.
- Successfully completed Two years of training under AAT Sri Lanka.

KEY SKILLS AND COMPETENCIES

- Diplomacy and communication skills.
- Maintains strong performance in high pressure situations.
- Experience within an Internal or External audit environment.
- A comprehensive knowledge of professional auditing and accounting standards and guidelines.
- Good all round Financial Accounting & System Knowledge.(ERP-Accsoft,Quick book)

SOFT SKILLS

- Proven ability to work independently and in a team as appropriate.
- Ability to provide leadership for teams and multi-tasking.
- Ability to deal with personalities from various cultural backgrounds.
- Willingness to share and adopt skills.
- Willingness to learn.

COMPUTER LITERACY

- Extensive knowledge of excel spreadsheet and Microsoft office word

EXTRA CURRICULAR ACTIVITIES

- Member of school Muslim majlis association. (2009-2011)
- School Inter house competition – 3rd Place in 400m.
- Participated in school English day competition in 2007.
- Member of school old boys association.

Non-Related Referees: References will made available upon request.

I hereby declare that all the information provided in this form is true to the best of my knowledge and belief

Nishadh Naser
Signature