

# MOHAMED BASEER

(ACMA-UK, CGMA, B.Sc Accounting (Hons))



Mobile: 50586424, [baseer\\_hmm@yahoo.com](mailto:baseer_hmm@yahoo.com)  
Doha, Qatar ( Four years' experience in Qatar, QID with NoC)

## Chartered Management Accountant

A Qualified Chartered Management Accountant with Bachelor degree in accounting possess more than Seven years of Accounting, finance and Internal Auditing experience in Multi-National Companies. Dynamism, attention to detail which I adapt to different and challenging situations have always been noted and appreciated throughout my professional career.

## Relevant Skills and Qualifications

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|----------------------------------------|-------------------------------------|----------------------|
| ■ Oracle Cash Management               | ■ Revenue Analysis                  | ■ Problem Solving    |
| ■ Oracle GL Accountant                 | ■ Budget Monitoring and PR approval | ■ Tax Submission     |
| ■ Accounts Payable                     | ■ Monthly Closure of Books          | ■ Handling Auditors  |
| ■ Bank & Inter Company Reconciliations | ■ IFRS & Internal Control           | ■ Financial Analysis |

## Employment History

### **Accountant - 2017 to Present**

#### **ASTAD Project Management (Joint Venture of QF and QP have presence in 5 countries)**

##### **Responsible for:**

- Managing the General Ledger of the company which has annual turnover in hundreds of million
- Recording, analyzing and reconciling oracle cash management which has the transaction volume of eighteen bank accounts and five credit cards
- Ensure monthly closure of books, passing all the accrual and reconciling schedules with the GL
- Monitoring the budget, reporting the variance and coordinating with responsible department and chiefs for budget transfer for PR approval
- Consolidation, inter-company transactions and reconciliations including foreign currency accounting
- Recording, analysing and reconciling intercompany books and issue debit note on timely basis
- Preparing the WHT submission and coordinating with Tax authorities
- Financial analysis of prospective vendor and client financial statement to assist procurement committee and operation team for strategic decision making
- Preparation of Monthly Revenue analysis report to assist management in making strategic plan to maximize revenue

- Approves cash disbursements in line with company policy and procedure while ensure proper liquidity management
- Ensure all the transaction recorded in accordance with IFRS and company policy
- Preparation and analysing monthly cash flow forecast for better liquidity management

## **Project Accountant**

### **Integrated Engineers and Contractors – 2015 to 2017**

- Preparation of Monthly financial & Management Reports.
- Preparing cash flow and business forecast for various business unit to assist top management in making strategic business plan
- Collecting and studying data to determine the profitability of the project and preparing comprehensive project cost report to assist the management for decision making.
- Preparation of Annual budget by coordinating with all the departments

### **GROUP INTERNAL AUDIT ASSOCIATE – 2013 to Feb 2015**

#### **Brandix Group**

- Participation in formation of, and management of risk-control and internal-audit strategies for the companies in the group
- Developing internal audit strategies and coordinating with the staff in developing audit programs
- Appraise progressively the soundness, adequacy and application of the internal control systems, accounting policies, ERP modules, Accounting packages and etc.
- Ascertain the extent to which the system of internal control ensures compliance with the Company's policies and procedures, laws and regulations
- Ascertain that the system of internal control promotes the efficient and effective use of resources
- Preparing the reports on findings and recommending the corrective actions to be taken and presenting to the respective management

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## **Education**

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- Associate Chartered Management Accountant ( CIMA UK)
- CGMA – American Institute of Certified Public Accountant
- Bachelor of Science in Accounting (Special) – University of Sri Jayewardenepura

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## **Extra Curriculum**

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- Past president of Eravur Association of Qatar
- President of CESDO
- ExCo Member of AFMA at University of Sri Jayewardenepura

The information's given above are true and correct to the best my knowledge.

K.M.M. Baseer