

Dear Sir,

I am **Suhil Ibrahim**, an IT-Department executive coordinator having more than five years of working experience in Nesto Hyper Market Riyadh Aziza/Saudi_Arabia_worked in the project of **Nestogroup**.

My Quest is to work with a reputed institution to further widen my knowledge and perspective by learning more and sharing it with others. Currently looking for a challenging environment where I can take up new tasks and by sheer performance I can prove my ability.

I have enclosed a copy of my resume for your kind perusal. I shall be thankful to you for your time and courtesy in reviewing my qualification and experience and considering me for a suitable post. Appreciate your response with keen interest.

Thanking and assuring you that my experience and professionalism will enable you to fulfill the requirements of your Company.

Sincerely,

Suhil Ibrahim

RESUME

Suhil Ibrahim

Doha - Qatar

Mobile: +974 70962780

E-mail: suhil.vi@gmail.com



CARRER OBJECTIVE:

Seeking a fulfilling position as System Engineer and support of all IT needs that offers growth opportunities and allows me to utilize my leadership skills and experience.

Young, dynamic, duty oriented, having more than 5 years' experience in the field of IT Department looking for a suitable posting in a growth oriented organization that could provide me with challenging opportunities for career.

CARRER SUMMARY:

Five Years of experience with leading firm involved in IT projects. Of highly computer literate with good grasp over Computer Hardware and Network system administration, and possesses excellent presentation and communication skills.

WORK EXPERIENCE

Present Employment: NESTO HYPER MARKET RIYADH AZIZA/SAUDI ARABIA.

Designation : IT-Department Executive

Period : April -18 2013 till December -07-2017

Major Project : Nesto Hyper Market Riyadh Aziza /Saudi Arabia

: Nesto Hyper Market Dammam Khobar Jubail/Saudi Arabia

: Nesto Hyper Market Al-Qassim Arrass Majma Shaqra /Saudi Arabia

Past Employment: BARON MULTIMEDIA (BMC) VADANAPALLY – KERALA/INDIA

Designation : IT-Department Executive

Period : September-2008 to March 2012

Major Project : Baron Multimedia (BMC) Vadanapally – Kerala/India

Past Employment: HOME COMPUTERS VADANAPALLY – KERALA/INDIA

Designation : Sales Executive

Period : January-2007 to December 2007

Major Project : Home Computers Vadanapally – Kerala/India

Activities:

- Install and configure computer hardware operating systems and applications
- Monitor and maintain computer systems and networks
- Talk staff or clients through a series of actions, either face-to-face or over the phone, to help set up systems or resolve issues
- Troubleshoot system and network problems, diagnosing and solving hardware or software faults
- Replace parts as required
- Provide support, including procedural documentation and relevant reports
- Follow diagrams and written instructions to repair a fault or set up a system
- Support the roll-out of new applications
- Set up new users' accounts and profiles and deal with password issues
- Respond within agreed time limits to call-outs
- Work continuously on a task until completion.
- Prioritise and manage many open cases at one time
- Rapidly establish a good working relationship with customers and other professionals, such as software developers
- Test and evaluate new technology
- Manage daily operations of the IT department
- Daily checking the system and confirming the updates and backups.

EDUCATION

HSE (Board of Higher Secondary Examination) 2007-2008

S.S.L.C (Board of Secondary School Leaving Certificate , Govt of Kerala)2006

ADDITIONAL COURSES

Certified Courses completed in Diploma in System Administrator in Networking

Certified Course in Computer Hardware & Maintenance

Certified Course in Diploma In Laptop Servicing

Certified Course in Mobile Phone Service and Maintenance

COMPUTER SKILLS:

Professional Skills –

Computer Hardware and Network system administration, Software Update/ Marketing, Laptop And Netbook Service

IT Skills –

Microsoft Office, Internet Research, Adobe (Photoshop),

Windows 2000, XP

Windows 2003 Server

Microsoft Exchange 2003 Server

Linux Red hat core 5

SAP – (systems applications and products in data processing)

LS Retail (Microsoft Dynamics NAV 2013)

POS - Point of Sale Software -Retail Management Software –Barcoding, inventory , sales Outlook

Microsoft Certified System Engineer (MCSE) Course Completed

Cisco Certified Network Associate (CCNA)

International Certification of Cisco, cisco

MS office Application

Wireless Network Administrator (CWNA) Course completed

Networking (N+) Course completed

Hardware (A+) Course completed

PERSONAL PROFILE:

Name : Suhil Ibrahim
Father's Name : Ibrahim
Permanent Address : Valiyakath House,
Thrithallur P O,
Thrissur [Dist], Kerala [State],
India – 680 619
Sex : Male
Age & Date of Birth : 31/05/1990
Marital Status : Married
Religion & Caste : Islam, Muslim
Languages Known : English, Hindi & Malayalam
Visa Status : Work Visa (Transferable)

PASSPORT DETAILS

Passport no : R7688893
Issue Place : Riyadh
Date of Issue : 19-07-2017
Date of Expiry : 18-07-2027
Visa Status : Work Visa (Transferable)

DECLARATION

I hereby declare that the facts mentioned above are true to the best of my knowledge and belief.
If I am appointed I will do my duties with utmost devotion and sincerity.

Date:

Suhil Ibrahim