

# RESUME



## MOHAMMED SHAHRIYAR

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Al Sadd, Doha-Qatar.

### QUALIFICATION:

1. **B.Tech in Civil Engineering.** May 2016  
(Jawaharlal Nehru Technology University,  
Hyderabad, Telangana State, India.)  
With all Attestation.  
(GAD, HRD, MEA & QATAR.)

2. **Diploma in Quantity Surveying.**  
(The Academy of Quantity surveyors,  
Hyderabad, Telangana State, India.)

**APPLIED POSITION:**  
Quantity Surveyor.

### PERSONAL DATA:-

Date of Birth: 29/JULY/1994  
Sex: Male  
Nationality: Indian  
Marital Status: Single  
Languages: English, Hindi, Urdu

### PASSPORT DETAILS:-

Passport No: L6724165  
Issued at: Hyderabad  
Issued date: 06/01/2014  
Exp Date: 05/01/2024

### VISA STATUS:-

Work Business Visit Visa With (NOC).  
Transferrable.

### OBJECTIVE:-

To work in a challenging environment for a professionally managed and growth oriented organization where my potentials and experience as a Quantity Surveyor can be utilized to their maximum capacity.

### STRENGTHS:-

- ♦ Over all **3YEAR** experience in the field of Civil Engineering as Quantity Surveyor & Site Engineer.
- ♦ Positive minded, responsible, result-oriented and have the capacity to quickly learn and implement new methods, systems and procedures.
- ♦ Have the ability to look at situations from the client's point of view.
- ♦ Can handle multiple tasks effectively and very much flexible with time.
- ♦ A disciplined & dedicated hard worker with a sincere approach for quality work.
- ♦ Calm & maintains a positive attitude towards work when under pressure.

### PROFESSIONAL EXPERIENCE:-

Worked in **The Engineers Consultancy** as Quantity Surveyor & Site Engineer, from MAY 2016 to MAR 2018 on contractual basis on the construction of, **Residential & Commercial Buildings** in Hyderabad T.S. and also worked on Overseas plans as Quantity Surveyor.

#### Designation as Quantity Surveyor.

- ❖ Preparation of Bill of Quantities.
- ❖ Preparation of Weekly reports and Monthly reports as per progress.
- ❖ Preparation of monthly Valuations as per progress.
- ❖ Preparation of Variations.
- ❖ Preparation of Escalations.
- ❖ Make site visits to make measurements on site for actual completed work.
- ❖ Prepare and submit the take-off sheet and get approval from Client representative in preparation for the monthly billing.
- ❖ Prepare and measure the work done as per contract documents, monthly payments and final accounts.
- ❖ Assessing the contract documentation and valuation.
- ❖ Study Tender documents and comply submission requirement.
- ❖ Preparation of Invoices/Claims for Sub-contractor and send out notices to sub-contractor to proceed work established.
- ❖ Advised on cost effective construction methods.
- ❖ Follow and maintain Company standards of Quality in accordance with Company Quality System Requirement.

## TECHNICAL EXPERTISE:-

- ❖ Estimation & Costing of Building Construction Components.
- ❖ Diploma in Quantity Surveying.
- ❖ Good at AutoCAD software.
- ❖ Usage of Adobe Reader as well for taking off Quantities and exporting values into Excel sheets.
- ❖ Proficient software experience in Microsoft Word, Excel, Power point.

## SKILLS & QUALITIES:-

- ❖ Good applicable Knowledge of the Estimation and Construction process.
- ❖ Committed towards perfection in work entrusted.
- ❖ Excellent ability to develop and maintain the team works and relations.
- ❖ Fluent in English, strong communication and negotiations skills.
- ❖ Proven ability to lead and motivate.
- ❖ Proven technical abilities and knowledge.
- ❖ Can handle multiple tasks effectively and very much flexible with time.
- ❖ A disciplined & dedicated hard worker with a sincere approach for quality work.
- ❖ Calm & Maintains a positive attitude towards work when under pressure.
- ❖ Mathematically Incline.
- ❖ Shows an attention to details.

## INDUSTRIAL TRAINING & ACHIEVMENTS:-

- ❖ Participated in Industrial training programme in Construction Trades at 'NAC' (National Academy of Construction) at Hi-Tech City, Hyderabad. (Certified)
- ❖ Participated in Workshop on Construction & Demolition Waste Recycling (CDWR) jointly Organized by 'JNTUH', Central Public Works Department (CPWD) and The Master Builders. (Certified)

## EXTRACURRICULAR ACTIVITIES:-

- ❖ Participated in Various Sports Events. (Certificates)
- ❖ Participated in Cultural Activities in College.
- ❖ Organized Blood Donation Camps at College & Hospitals.

## DECLARATION:-

I consider myself familiar with civil engineer works. I am also confident of my ability to work in a team.  
I solemnly affirm that the above-furnished particulars are true to the best of my knowledge and belief.

Place: Al Sadd, Doha.

Date:

(Mohammed Shahriyar)