

HASHIM MASHOOD

Application for the post of
Quantity Surveyor.



CONTACT

Mobile: 66074087

DATE

25-04-2019

ADDRESS

Doha -Qatar
P.B No. 97045
Al SADD.

Email : hashimp89@gmail.com

CARRICULUM VITE

PERSONAL PROFILE

I have good development and creative knowledge in Auto cad ,Manual drawings, handicrafts,3d visuals And Estimation,Site engineer.

My career to date has preliminary been involved in civil design works since 2011. During my tenure I have acquired sufficient knowledge and experience in various Interior fitout,Construction, Landscaping,. Also I have developed self-reliance and design implementation with latest technology.

OBJECTIVE

Looking for a challenging position which can utilize my potential to
Its full extent in dynamic organization where there is a need to share broad cooperative
Efforts through sound planning, creativity for the all-around development
Of the company with constrain professional way

TECHNICAL QUALIFICATION

- ▶ Diploma in Civil Engineering
- ▶ Diploma in ID GrafX
- ▶ Architectural Designing(Mannual&Autocad)

EDUCATIONAL QUALIFICATION

- ▶ Higher Secondary from (Board of Higher Secondary Examination)
- ▶ SSLC from (Kerala Board of Secondary Examination)
- ▶ B.com (Calicut University)

TECHNICAL SKILLS

- ▶ Designing package :Auto cad 2010,2011&2012, 3Ds Max 2010 &2011,V-Ray
- ▶ Office Package: Microsoft office package ,2010 & 2011, Photoshop
- ▶ Operating System: Windows 95,98,2000,XP,NT,Vista,7,8
- ▶ Accounting package: Tally,Peach tree,Wings,Taxes

CAREER SUMMERY

- ▶ Having (**8 Years**) of Experience in **Quantity Surveyor, Architectural Draftsman and Site engineer** for interior fit out and Building construction field.
- ▶ Highly motivated and hard working with an ability to work efficiently.
- ▶ I do the job with great sense of responsibilities and always expect to make a Possible contribution and prove myself as an asset to an organization which Employs me.

PROFESSIONAL EXPERIENCE

- One Year's work experience as a Site Engineer with CEMEX Projects Pvt.Ltd (Ernakulam,kerala)
Project : Chackolas Heights Appartments.
Client : Chackolas.
Contarctor : Cemex Projects Pvt.LTD

GCC EXPERIENCE

- One Year work experience as a Site Engineer With Precious Qatar WLL.
Project : Lusail City (CP-03)
Client : Samsung C&T..
Contarctor : Precious Qatar.
- Two year's Work with Walltracts World class Interiors at Doha-Qatar as a Quantity Surveyor position(Interior Fitout)
- Three year's Work with Al Jaber Structural Protection Co. Doha-Qatar as a Project Engineer (Water Proofing).
- One year's Work with Afkisa Trading & Contracting Co. Doha-Qatar as a Site Engineer with Quantity Surveyor position (Interior Fitout).

JOB RESPONSIBILITIES

- Preparation of Tender Documents., Preparation of Quotations, Preparation of Job Cards ,Preparation of Invoices, B.O.Q Preparations,
- Maintain client correspondents records related to contract variations.
- Prepare submittal documents.
- Visit the site, understand the parameters during the work progress and analyze the as per estimations. In case Of any improvements required make amendments accordingly.
- Liaison with various departments for smoother processing of payment invoices, bank guarantee etc.
- Invoice tracking.
- Periodic site visits to improve one's knowledge of the project and improve invoicing process.

JOB PROFILE

- A careful and through of the details/documents, so as to know the exact Requirements of the client and get acquainted with the project specifications.
- Review and refer all the project details with the Project Engineer to decide And finalize the project outlook.
- Coordinate with the Designer on the Architectural & Interior Drawings Details and conceptual drawings for the Turnkey proposal.
- Preparation of all Architectural & Interior Drawings for various types of Projects like Villas, Residential, Office Building & Industrial Buildings like Workshops, factories & Warehouses with the coordination of designer/Engineer

INDIVIDUAL STRENGTH

- Dedication and drive as a hard working individual.
- Ability to manage multiple tasks, Good listener
- Good planning and Self confidence
- Easily adaptable to any environment

LANGUAGES

English (fluent), Hindi (fluent), Arabic (reading & writing)

PERSONAL DETAILS

- DATE OF BIRTH : 04-April-1988
- PASSPORT NUMBER : E8389963
- DATE OF EXPIRY : 28-April-2018
- SEX : MALE
- MARITAL STATUS: MARRIED
- NATIONALITY: INDIAN
- VISA STATUS: TRASFERABLE VISA
- DRIVING LICENSE: QATAR VALID DRIVING LICENSE

DECLARATION

I hereby declare that all the information given above are true and correct with the best of my knowledge.

Yours truly,

HASHIM MASHOOD

PLACE: Doha

DATE: 25th April 2019