



Mr. Farook Firazad

MEP QUANTITY SURVEYOR



firazadsiraj@gmail.com



+974-77838301



Doha, Qatar

CAREER OBJECTIVE

Achieving a professional position which facilitates me for the successful utilization of educational knowledge, skills and experience more meaningfully in a dynamic work environment where opportunity is possible for the growth.

Excellence and leading to be recognized globally by Offering a professional service to the society and to the stakeholders for the achievement of mission and vision of the company to develop personally and professionally with continuous improvement of solid domain techniques and knowledge employed in construction project in the field of quantity surveying.



SUMMARY

A professional Quantity Surveyor, having more than 3 years of excellent experiences in construction industry in Qatar and Well experienced in pre & post contract activities and Estimation for various projects in various field. Worked in many projects such as Commercial Buildings, Infrastructure, Residential Development Projects and Interior Fit Out which includes Luxury Hotel, Luxury Villas and Fit Out development projects.

I worked for **ALMOAYYED CONTRACTING GROUP W.L.L-QATAR** as a MEP Quantity Surveyor



EMPLOYMENT

MEP QUANTITY SURVEYOR

(2015 to Presently)

ALMOAYYED CONTRACTING GROUP W.L.L – QATAR

Projects:

- SKH ABDULAH PALACE (DOHA)
- SKH Maryam Villa (Doha)
- White Square Tower (B+B1+B2+G1+G2+30 FLOOR)
(Doha – West Way)
- Abdul Wahab Tower (B+B1+G1+G2+34 FLOOR)
(Doha – West Way)
- Al Kahareen Tower (B+G1+G2+28FLOOR) (Doha)
- Merbo Plaza Tower (B+G1+G2+25FLOOR) (Doha)



DUTIES AND RESPONSIBILITIES

- Read technical data & specification, analyze drawing and take off quantities
- Preparing BOQ and Tender Documents
- Preparing Interim payment application and submit the consultant with all supportive documents
- Identify the variation and proposed variation order with necessities back up for employer approval
- Preparing the work breakdown and rate analyses for the New item or proposed variation
- Site visit & joint measurement with sub contractor and client
- Attending the commercial meetings negotiating with Sub contractors
- Preparing monthly and weekly progress report
- Preparing the Chas flow & Outflows
- Coordinating with client & consultant Qs
- Sub Contractor and Suppliers management
- Preparing the Quotations & invoice

AREAS OF EXPERTISE

Tendering & Estimation
Tentative estimation
Quantity take off
Measurements
Variation
Cost Control
Supplier Quotations
Commercial Comparison
Interim Payment (**IPA, IPC**)

SKILLS

Interpersonal sensitivity
Good Negotiation
Communication
Inventiveness
Creativity
Disciplined
Team Work
Self-motivated
Time Management
Adopting to dynamic environment

COMPUTER LITERACY

Auto CAD
Microsoft Excel
Power Point
Microsoft Word



EMPLOYMENT

Quantity surveyor (MEP)

Company : Central Engineering Consultancy Bureau (CECB)

Project : Drainage & Mechanical construction

Duties and Responsibilities (MEP)

- Preparation of Bill of Quantities
- Preparing at submission of monthly interim payment
- Identifying the client variation from the client instruction
- Taking off Quantities for variation
- Assistant senior QS to Preparing the interim Payment certificate
- Prepare the payment certificate of Sub – Contractors and suppliers



KEY SKILLS AND HIGHLIGHTS

- Good knowledge in **MS -Office Packages**
- Good knowledge in preparing BOQ from **schematic & details drawings**
- Ability to read and assess architectural & Structural drawings
- Enthusiasm and leadership potential
- Willingness to work under pressure
- Team work



PROFESSIONAL EDUCATION

- **Diploma in Quantity Surveying at International Computing & Management, Sri Lanka. (College of ICM).**
- **Diploma in Auto CAD with MEP** at Oxford Association of Management, Sri Lanka (Registered in U.K).
- **Diploma in Auto CAD** at London Business Academy, Sri Lanka (LBA).
- **Certificate in MEP Quantity Surveying Practice** at the Academy College of Architectural Engineering Technology.
- **Diploma in Information Technology with E-Commerce** at E-Soft Metro Campus.

EXTRA CURRICULER
ACTIVITIES

Diploma in Computer Studies at
BICT, Sri Lanka

Diploma in English (British
Information of Computer and
Technology – BICT)

Fluency in MS- Office, word,
excels etc.

Fluency in Email- & Internet

LANGUAGE PROFICIENCY

English : Fluent

Tamil : Native



PERSONAL INFORMATION

Gender	:	Male
Date of Birth	:	17-04-1990
Civil Status	:	Single
Nationality	:	Sri Lankan
Passport No	:	N5282891
Mobile	:	+97470972856

References

Will be given on request.

I do hereby certify that the information given above are true and
correct to the best of my knowledge.

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Signature

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Date