

Curriculum Vitae



Personal information

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Nationality	Indian
Date of birth	24-12-1984
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MMUP Certification	UPDA Certified

Summary

- NICMAR post graduate in **Project Engineering and Management** Professional with around 9.1 years of comprehensive hands on experience in **planning, project monitoring, project management, Procurement, Execution, coordination & interface management & manpower supervision** in Project environment.
- Experienced in **Project Methodologies, Risk Management** and **Critical Path Analysis**.
- Experienced in developing, implementing and maintaining cost control and reporting procedure for turnkey projects from inception to completion.
- Understanding of all aspects in **designing, Customers need analysis, project engineering, erection, installation, commissioning & maintenance operations** of wide range of sophisticated instruments with proficiency in reducing downtime & enhancing operational effectiveness of equipment.
- Experienced in site supervision and multidimensional execution of projects along with optimizing resource utilization and conceptualizing and implementing cost control measures. Expertise in preparing Project planning schedules using **PRIMAVERA (P15.1) and MS PROJECT**.
- Experienced in costing and project tendering stage works.
- Excellent mentor and coach; target and achievement oriented with an ability to take up challenges and perform in changing work environs
- Exceptional interpersonal & proven presentation skills to coordinate with internal staff and make presentations to external auditors; **proven track record in team management to consistently raise efficiency levels.**

Work experience

Dates	May 2016 – Present
Name and address of employer	SECURE ELECTRIC & SECURITY SERVICES, QATAR
Type of business or sector	Construction
Occupation or position held	Planning Engineer
Project Title	WALDORF ASTORIA – 4B-G-M-43 HOTEL TOWER
Consultant	LACASA ARCHITECTS & ENGINEERING CONSULTANT
Main Contractor	HARINSA CONTRACTING COMPANY
Main activities and responsibilities	• Detailed resource loaded Project schedule preparation & progress tracking in PRIMAVERA.

- Update & Monitoring the schedule weekly wise using PRIMAVERA.
- Produce KPIs for Project Performance.
- Coordination of time and cost planning, including development of Project schedules, budget and cash flow diagram using PRIMAVERA P6 which is contract requirement
- Update planned percentage v/s Actual percentage and planned manpower v/s actual manpower in Histogram using MS-Excel.
- Preparation of EOT & Delay Analysis.
- Preparation of S-Curves for Planned Vs Achieved Targets & Presentation and analysis of slips in Targeted works
- Generated project critical activity list and other need based reports (Weekly Progress Report, Daily Progress Report Monthly Progress Report).
- Preparation of 2 week looks ahead Program and circulates in Internal as well as external.
- Preparation of minutes of meeting and Action taken report
- Generate engineering and procurement progress registers to track / control progress
- Tracking the Procurement as per the requirement for construction
- Monitor the progress of work, evaluate schedule performance and cost performance
- Daily co-ordination with the site Engineers & Management to ensure progressive flow of works
- Preparation of Monthly Payment Certificate.
- Co-ordination with engineering team to ascertain the availability of deliverable material on time for construction activities
- Tracking the drawing as per the requirement for construction activities
- Ensuring of work to be completed as per the project schedule & in accordance with the approved drawings.
- Preparation of Daily reports, monthly reports & Weekly Progress Report.
- Accountable for coordination and follow up with client & project team and prioritize construction activities.

Dates

Name and address of employer

Type of business or sector

Occupation or position held

Project Title

Consultant

Main Contractor

Project Description

December 2014 – May 2016

**TRANS GULF INTERNATIONAL ELETROMECHANICAL W.L.L , QATAR
Construction**

Planning Engineer

NEW PORT PROJECT (HAMAD PORT, QATAR)

AECOM PMC

HBK Contracting Company

The New Port is currently the world's largest Greenfield port development project. The New Port will comprise three container terminals with an eventual combined annual capacity in excess of six million containers.

Main activities and responsibilities

- Detailed resource loaded Project schedule preparation & progress tracking in PRIMAVERA.
- Update & Monitoring the schedule weekly wise using PRIMAVERA.
- Preparation of Micro Management Schedule.
- Update & Monitoring the Micro Management Schedule weekly wise.
- Coordination of time and cost planning, including development of Project schedules, budget and cash flow diagram using PRIMAVERA P6 which is contract requirement
- Update planned percentage v/s Actual percentage and planned manpower v/s actual manpower in Histogram using MS-Excel.
- Preparation of S-Curves for Planned Vs Achieved Targets & Presentation and analysis of slips in Targeted works
- Generated project critical activity list and other need based reports (Weekly Progress Report, Daily Progress Report Monthly Progress Report).
- Preparation of 3 week looks ahead Program and circulates in Internal as well as external.
- Involve in EOT Submission & Delay analysis
- Preparation of minutes of meeting and Action taken report

- Generate engineering and procurement progress registers to track / control progress
- Tracking the Procurement as per the requirement for construction
- Monitor the progress of work, evaluate schedule performance and cost performance
- Daily co-ordination with the site Engineers & Management to ensure progressive flow of works
- Co-ordination with engineering team to ascertain the availability of deliverable material on time for construction activities
- Tracking the drawing as per the requirement for construction activities
- Ensuring of work to be completed as per the project schedule & in accordance with the approved drawings.
- Preparation of Daily reports, monthly reports & Weekly Progress Report.

Dates

April 2013 – September 2014

Name and address of employer

LARSEN & TOUBRO CONSTRUCTION LTD, Kolkata, India

Type of business or sector

Construction

Occupation or position held

Planning Engineer

Project Title

Cognizant Technology Solution Ltd, Kolkata

Project Description

Cognizant Technology Solution is a software building at Bantala, Kolkata. It has a built up area of approximately 50,672 sqm with tilt plus eight floor and total capacity in the building are about 5000 persons approximately

Main activities and responsibilities

- To prepare project master schedule based on work breakdown structure. Update it using Primavera & MS Project. Update planned percentage v/s Actual percentage and planned manpower v/s actual manpower in Histogram using MS-Excel
- Generated project critical activity list and other need based reports (Weekly Progress Report, Daily Progress Report)
- Monitor the progress of work, evaluate schedule performance and cost performance
- Involved in Reconciliation of the materials.
- Involved in Vendor negotiation & finalization
- Involved in BOQ finalization
- Daily co-ordination with the site Engineers & Management to ensure progressive flow of works
- Co-ordination with engineering team to ascertain the availability of deliverable material on time for construction activities
- Preparation of DCI (Documents control index)
- Tracking the drawing as per the requirement for construction activities
- Ensuring of work to be completed as per the project schedule & in accordance with the approved drawings.
- Preparation of Daily reports, monthly reports & Weekly Progress Report.
- Accountable for coordination and follow up with client, consultant & project team and prioritize construction activities.
- Procurement of all kind of MEP Material like AHU, CAHU, VAHU, Electrical Panel etc.
- Involvement with handing over process
- Raising inspections of the works and material delivered at site is as per the Inspection Test Plan

Dates

April 2010 – May 2011

Name and address of employer

CARBON RESOURCES PVT. LTD, Jharkhand, India

Type of business or sector

Construction

Occupation or position held

Planning Engineer

Project Description

Carbon Resources is India's leading manufacturer of Carbon Electrode Paste. The company's first plant in Giridih (Jharkhand) was established in 1990 for distillation of Crude Coal Tar. Seeing the need for a reliable supplier of Electrode Paste in the Indian market the company decided to use its know-how in binder technology and built an Electrode Paste plant at its Giridih site in 2001.

Main activities and responsibilities Dates Name and address of employer Type of business or sector Occupation or position held Project Title Project Description	- To prepare project master schedule based on work breakdown structure. Update it using MS Project. Update planned percentage v/s Actual percentage and planned manpower v/s actual manpower in Histogram using MS-Excel. - Preparation of S-Curves for Planned Vs Achieved Targets & Presentation and analysis of slips in Targeted works - Generated project critical activity list and other need based reports (Weekly Progress Report, Daily Progress Report) - Monitor the progress of work, evaluate schedule performance and cost performance - Daily co-ordination with the site Engineers & Management to ensure progressive flow of works. - Preparation of minutes of meeting and Action taken report - Preparation of Daily reports, monthly reports & Weekly Progress Report - Procurement of all kind of Electrical Material like Electrical Panel, DB, Motor, Cable etc. - Involved in Reconciliation of the materials. - Involved in Vendor negotiation & finalization - Co-ordination with engineering team to ascertain the availability of deliverable material on time for construction activities - Preparation of DCI (Documents control index) - Tracking the drawing as per the requirement for construction activities - Ensuring of work to be completed as per the project schedule & in accordance with the approved drawings January 2009 – February 2010 DEUTSCHE BABCOCK AL-JABER W.L.L, QATAR Construction Instrumentation Engineer Qatar Aluminum Smelter Project Qatalum is an aluminum smelter plant that is joint venture between Qatar Petroleum and hydro aluminum of Norway. It was the largest aluminum plant even launched in one step. Its annual capacity is 585000 metric tons of primary aluminum.
Main activities and responsibilities Dates Name and address of employer Type of business or sector Occupation or position held Main activities and responsibilities	- Involved in Handling Local field Instruments like Temperature Transmitter, Level Transmitter, Pressure Transmitter Control Valve- Supervision, Maintenance, Calibration, Troubleshooting & Programming. - Installation of all electrical panel, motor, JB etc. - Preparation of cable tray routing & cable scheduling - Experienced in Working, Commissioning and Troubleshooting of Programmable Logic Control (PLC) - Handled Pre-commissioning & commissioning of different types of PLC like SIEMENS, ALLEN-BRADLY - Looked after the automation related instrumentation such as transmitters, control valves, Solenoid Valves & different type of limit & level switches, RTD/TC Transducers, controllers, recorders & indicators, various analyzers. Testing, calibration, repair& maintenance - Prepare and check Material Requisitions, Technical Specifications, Instrument Datasheets, and Purchase Order Specifications, Instrument loop diagrams August 2006 - December 2008 CARBON RESOURCES PVT. LTD, Jharkhand, India Manufacture Instrumentation Engineer - Involved in Handling Local field Instruments like Temperature Transmitter, Level Transmitter, Pressure Transmitter Control Valve- Supervision, Maintenance, Calibration, Troubleshooting & Programming. - Installation of all electrical panel, motor, JB etc. - Preparation of cable tray routing & cable scheduling

Education and training

Dates

Title of qualification awarded

Principal subjects covered

Name of Institution

Dates

Title of qualification awarded

Principal subjects covered

Name of Institution

Organisational skills and
competences

Technical skills

Computer skills and
competences

- Experienced in Working, Commissioning and Troubleshooting of Programmable Logic Control (PLC)
- Handled Pre-commissioning & commissioning of different types of PLC like SIEMENS, ALLEN-BRADLY
- Looked after the automation related instrumentation such as transmitters, control valves, Solenoid Valves & different type of limit & level switches, RTD/TC Transducers, controllers, recorders & indicators, various analyzers. Testing, calibration, repair & maintenance

2011 – 2013

Project Engineering & Management

Risk Management, Time Management, Cost Management, Quality Management Etc

National Institute Of Construction Management & Research **Pune, India**

2002 – 2006

Bachelor Of Engineering

Instrumentation & Control Engineering

Manipal Institute Of Technology, Manipal, Karnataka, India

- Excellent planning, organizational and communication skills, combined with a confident ability to work independently with minimum supervision and under stringent timelines and minimal resources.
 - Having strong analytical skills and creativity able to contribute effectively to teamwork and problem solving skill.
 - Efficient in handling multiple projects, prioritize workload and meet timeline.
 - Ability to work within a team and as an individual contributor.
 - Knowledge of Primavera (15.1).
 - Knowledge of MS Project.
 - Knowledge of Project Management concept
- Microsoft office (Word, Power point, Excel), Internet surfing.