

ASHRAFF IQBAL ACA, ACMA & MIIA

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Nationality : Sri Lankan
Age : 34 years (19th June 1988)
Gender : Male (Married)
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KEY HIGHLIGHTS OF THE CAREER

- ✚ Six years of working experience as Senior Internal Auditor – Group of Companies in Qatar
- ✚ Member of Chartered Accountants of Sri Lanka (CA)
- ✚ Member of Certified Management Accountants of Sri Lanka (CMA)
- ✚ Currently preparing for Certified Fraud Examination (USA) & MBA

KEY ACHIEVEMENT OF THE CAREER

- ✚ Risk assessment performed by considering internal & external fraud factor and reported over six hundred observations along with recommendation among various department and industries.
- ✚ Fraud investigation conducted based on the employee tips and reported the finding to Head of Internal Audit Department.
- ✚ The process related to both scrap steel and used vehicles sales studied and streamlined to improve the profitability
- ✚ The procurement department - group companies streamlined to attract more competitive quotes from local markets with additional cost saving.
- ✚ Insurance assessment conducted for group companies and recommended the insurance policies to mitigate the risk. Subsequently ensured its adequacy of the coverage and compliance over warranted conditions.
- ✚ Unusuality of overtime paid by the company identified and streamlined the process to reduce misappropriation; thereby increasing the company profitability and compliance with Qatar Labor Law.
- ✚ Customer contractual risk assessed and recommended to reduce credit risk to meet the company risk appetite.
- ✚ Estimation department audited and recommended to increase the tender bid winning ratio.

CAREER OBJECTIVE

To excel in the Internal Audit Sector constantly aiming to achieve quality driven sustainability in processes undertaken in order to ensure effective client satisfaction in a highly significant manner, in the process boosting the company's profile and facilitating overall personal development

RECENT WORK EXPERIENCE (FROM LATEST TO OLD)

Company	Period	Position	Industries	Area Covered
Al Darwish United	August 2019 to Present	Senior Internal Auditor	<ul style="list-style-type: none"> ❖ Construction companies (Civil & MEP) ❖ Total Service Solution for Oil and Gas ❖ Trading ❖ IT solution ❖ Real Estate ❖ Facility Management ❖ Rent A Car ❖ Ticketing Agent. 	<ul style="list-style-type: none"> ❖ Business Development ❖ Estimation ❖ Commercial ❖ Sales and Marketing ❖ Finance ❖ QAQC & HSE ❖ HR, Payroll and Administration ❖ Procurement ❖ Logistic & Warehousing ❖ Application controls
Abdullah Abdulghani & Bros	July 2016 to August 2019	Senior Executive – Internal Audit Department	<ul style="list-style-type: none"> ❖ Trading of new and used vehicles and Its accessories for Toyota and Lexus brand ❖ Vehicle Service Workshop ❖ Rent A Car ❖ Distributor for Oman Cables and Honeywell Products ❖ Real Estate 	<ul style="list-style-type: none"> ❖ Business Development ❖ Planning & Estimation ❖ Commercial ❖ Sales and Marketing ❖ Operation ❖ Finance ❖ HR, Payroll and Administration ❖ Procurement & Inventories ❖ Warehouse and Logistics ❖ HSE ❖ Application controls

WORK PERFORMED AS INTERNAL AUDITOR – GROUP OF COMPANIES

- ✚ Conduct initial / kick off meeting with auditees
- ✚ Send the initial information request (IRL)
- ✚ Attend meetings with auditees to develop an understanding of business processes.
- ✚ Perform risk assessment by considering the significance and likelihood of occurrence and prioritize worked to perform based on criticality.
- ✚ Evaluate the effectiveness of designed & implementation controls and its operating effectiveness on regular intervals
- ✚ Perform test of details on sample documents
- ✚ Recommend the process improvement through research by identify the emerging issued
- ✚ Assess the company's compliance over the rules and regulations and addressing if any violation.
- ✚ Report the finding along with audit recommendation to process owner in-charge and getting management responses with person responsible for implementation along with targeted date
- ✚ Perform regular audit follow-up on reported observations till resolved
- ✚ Assess the companies are carries activities in accordance with ISO 9001, ISO 14001 and 45001
- ✚ Review the feasibility reports / proposals provided by the senior management to ensure its reasonableness, accuracy and completeness over the assumption used and its calculation
- ✚ Conduct fraud investigation and ad-hoc works as instructed by head of audit department and reporting thereon

OTHER WORK EXPERIENCE (FROM LATEST TO OLD)

Company Name	Country	Period Worked	Position Held
Crowe Horwath International	Qatar	January 2014 to May 2016	Senior External Auditor
WNS Globle Services	Sri Lanka	August 2012 to December 2013	Lead Executive
KPMG	Sri Lanka	June 2010 to August 2012	Associate II
Azeez Associates	Sri Lanka	February 2009 to April 2010	Accounts Trainees

EDUCATIONAL QUALIFICATIONS

PROFESSIONAL

- ✚ Currently preparing for Certified Fraud Examiner and Master's in Business Administration
- ✚ Member of Chartered Accountants of Sri Lanka
- ✚ Member of Certified Management Accountants of Sri Lanka
- ✚ Certified in Forensic Accounting
- ✚ Member of Internal Auditors Association – Qatar Chapter.
- ✚ Passed finalist of Association of Accounting Technicians (AATSL) of Sri Lanka
- ✚ Passed Diploma in English at Aquinas College

ACADEMIC

- ✚ Passed General Certificate of Education (Advanced Level) in 2007
- ✚ Passed General Certificate of Education (Ordinary Level) in 2004

LANGUAGE PROFICIENCY

Fluency in English, Sinhala, and Tamil languages

PERSONAL TRAITS

- ✚ Strong ethical standards and prominent levels of integrity
- ✚ Expert in report writing
- ✚ Comprehensive practical experience in MS Office (MS Word, MS excel & MS Power point)
- ✚ Have comprehensive knowledge in eAudit and CaseWare Working Paper Module.
- ✚ Speed and accuracy pertaining to numerical calculations
- ✚ Able to complete any assignment with the given responsibility on time.

I hereby acknowledge that the details mentioned above are true and accurate to the best of my knowledge and belief.

Yours Sincerely,
Ashraff Iqbal