

Mostafa Ashraful Alam

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Career Objective

I aim to work honestly with my knowledge, intelligence & full effort for the growth and advancement of the company/organization I'm recruited in. To execute at responsible position where I could use my technical, interpersonal skills, creativity and above all my learning experience in order to develop my career and as well as to contribute in the welfare of the organization.

Career Summary

- A dedicated, result oriented candidate with more than 6 years of work experience in civil engineering.
- Proficient in preparing civil layouts for design of civil project.
- Experience in monitoring projects for cost, resource deployment, timeliness and quality work.
- An eye for identifying and resolving issues affecting work.

Academic Qualification:

▪ **B. Sc. in Civil Engineering**

Field of Specialization : Structure (4th Year)
Name of institute : University of Asia Pacific
Year of passing : 2012
Result : 65% marks

- H.S.C From Comilla Board in 2008 with 68% marks

-S.S.C From Sylhet Board in 2006 with 75% marks

Employment History:

1. Company Name: Al Owina Co.for Mech.& Elect.Project

Company Location: Building -11, Area-24 Strret -861 Montaza Roa ,Doha, Qatar.

This Company is active in OOREDOO Civil Work and concrete Building contracting, MEP contracting.

Job Duration : Currently working From February- 2017

Job Title : Civil Engineer

Last Project : Ooredoo Civil Work all around Qatar

Key Responsibility :

- Arrange with sharing the authorized supervisor the work plan for the next day considering the work priority and available equipments, material supply and safety precaution
- Liaisons with main client Ooredoo and other companies
- Submit the daily completed works and daily report
- Direct communication with authorized person to clearing all the site problems
- Flow up the received work orders to arrange the required priority and urgent works
- Flow up the completed WO – check and hand over to arrange track sheet
- Flow up the invoices progress till final payment
- After Ooredoo activates should be arrange daily site visit to verify all people working with safe, correct, quality and enough duty
- Coming to office to check received new works for arranging the work plane of the next day
- Inform the G.M with sort brief report the daily work and inform any problems for support

-Arrange the required documents for work permissions (Traffic, industrial area, Municipality,...)

1. Company Name: Orientals Enterprises W.L.L

Company Location: Villa 80, Ali Bin Abi talib St, New Salata ,Doha, Qatar.

Subsidiary of investment Holding Group.

Job Duration : From February 2016 to January 2017

Job Title : Asst. Procurement Engineer.

Last Project : General Takaful Office Building (4Base+G+1)

Key Responsibility :

- Create RFQ for the materials and services, for projects, departments, for project materials, consumables, fixed assets, equipment, services and sub contracts.
- Float RFQ and RFP to bidders, follow up and obtain open and sealed bids
- Techno –commercial evaluation and preparation of comparative statements
- Generating PO for services and materials.
- Follow-up on material delivery and documentation requirements.
- Follow client standards and procedures for inspection, documentation requirements, delivery requirements, etc.
- Vendor evaluation and vendor registration.

2. Company Name: HXsteel International Engineering W.L.L

Company Location: Old Airport , Doha , Qatar

This Company is active in steel and concrete Building contracting, MEP contracting.

Job Duration : From May 2015 to January 2016

Job Title : Site engineer

Last Project : Doha Technical Laboratory project.

Key Responsibility :

- Ensure full implementation, monitoring, and checking of the work.
- Verify correct materials are utilized for the works carried out.
- Ensure fulfillment of all inspection & test requirements at all stages as per the contract requirements.
- Estimating the quantity of construction materials.
- Checking material requisition for site works and negotiating the price of materials

3. Company Name: BADER QASIM TRADING & CONTRACTING EST.

Company Location: Al Khirattiyat, Qatar

This Company is active in Building contracting, Electrical contracting, installation of Air Conditioning Systems and ventilation Air.

Job Duration : From August 2014 to May 2015

Job Title : Site Engineer

Last Project : Kharma building

Key Responsibility :

- General engineering supervision of all civil works & Infra- structure construction
- Ensure full implementation, monitoring, and checking of the work.
- Coordinate with supervisor for all quality-related activities affecting the project management including the proper communication with the site construction supervisor related inspection request
- Estimating the quantity of construction materials.
- Checking material requisition for site works and negotiating the price of materials.

Training Summary:

Training Title	Topic	Institute	Country
Total observation of construction	Insulation Project, ensure working Quality & material Quality	ESCB	IEB Bangladesh
Training Course on Computer Aided Analysis	Design of Buildings & Foundation and Slab using ETABS and SAP	ESCB	IEB Bangladesh

Project/Thesis Experience

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- Duration :One Year
 - Name of the topic :Computer aided analysis and design of multi-storeyed buildings
 - Supervisor : Prof. Fateh Azom khan
Assistant Civil Engineer Department of (PWD) in Bangladesh
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INDUSTRIAL EXPOSURE

Tour-01: Holcim Cement, Dhaka. Industrial
Tour-02: Site investigation at Green SEL, Dhaka Industrial
Tour-03: Seven Rings Cement, Kishoreganj Industrial

Computer & Softwareing Skill

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- ❖ MS Office (Excel, Word, Power Point, project), Internet Browsing.
 - ❖ Transportation Software: PTV-VISSIM,VISSUM which is very important for Road modeling , Traffic flow simulation, traffic analysis and forecasting, Signal simulation ,
 - ❖ Structural analysis software: ETABS, SAP, Gear, C++, GRASP & RCC Design Solution.
 - ❖ Structural Drawing Software :Auto CAD (2D) & Building Exterior Design Software: 3D Studio Max with Vray Rendering
 - ❖ Graphic Software : Adobe Photoshop

Language Proficiency

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- Bengali : Mother tongue
 - English : Fluent in both speaking & writing
 - Hindi :Fluently speaking
 - Arabic :Speaking normal

Others

- Hobby : Sports
 - Co-curricular acts : Educational club quiz organizer
: Participation in various inter-university competitions
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Membership

: Associate Membership in the Institution of Engineers,
Bangladesh, No. A-14768

Personal Details

Name : Mostafa Ashraful Alam
Father Name : Md.Abdur Rouf
Mother Name : Mrs.Nurjahan Begum
Date of Birth : 15/04/1990
Present Address : Hose no 36, State no 662, zon 74 Al Khor, Qatar
Nationality : Bangladeshi (By Birth).
Religion : Islam
Sex : Male
Marital Status : Single
Height : 183cm
Weight : 78kg
Visa type : Working /Transferable
Visa Profession : Civil Engineer
Driving License : Qatar driving license valid till 19-4-2021

References

Dr. Md. Tarek Uddin

Ph.D.Tokyo Institute of Technology
, Japan · Tokyo-1997
M.S.Asian Institute of Technology, Thailand ·
Bangkok-1994
B.Sc.Engineering(Civil),BUET, BD,1989

Professor
Department of Civil Engineering
University of Asia Pacific
E-mail: mtareku@yahoo.com
Relation : Teacher & Advisor

Dr. Iftekhar Anam

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M.S.The University of Texas at Austin,USA,1996
B.Sc.Engineering(Civil),BUET, BD,1993

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Relation : Teacher & Advisor

I hereby declare that the information furnished above is true to the best of my
knowledge.

Yours truly,



Mostafa Ashraful Alam