

CURRICULUM VITAE

Name : ANANDU PS
Address : Building no 7
Zone 34
Street No.93
Madinth Khalifa
Near Parco Clinic
Tel : 97470673394
Email : anandu.ps666@gmail.com



OBJECTIVES

To work with an organization where professionalism and enthusiasms are recognized and continuously acquire skill in emerging trends and to achieve a top position.

QUALIFICATION

- Master of Business Administration(MBA)in (**Finance and HR**)2016.
- Bachelor of commerce(B.com)2014.
- Plus Two- March 2011.
- Secondary School Leaving Certificate(SSLC)- March 2009.

WORKING EXPERIENCE

DTDC EXPRESS LIMITED:- Channel management executive :- October 2016 to September 2018

Work profile

- Make the sure the target has been achieved.
- Training franchisees.
- Know the current Market strategies.
- Identify the needs for specific areas.
- Managing good relation between employees.
- Suggest the management with supporting ideas.
- Collection commitment in time to time.

Professional experience

- Reorganized management, systems and business operations.
- Directed all, operating, compliance, human resource, public relations, and administrative functions.
- Monitored customer complaints and find salutation.
- Planned work schedule and prepared reports and records.

TECHNICAL PROFICIENCY

Operating systems: windows XP , 2007,2008,2010.

Proficiency in MS-Excel, MS-Power Point ,Access.

PERSONAL DATA

Father's Name : Prasad B
Mother's Name : Sajitha V
Nationality : Indian
Sex : Male
Marital status : Single
Date of birth : July 9, 1992
Place of Birth : Kerala(kollam),India
Language Know : English, Malayalam (Write, Read, Speak) &Tamil

DECLARATION

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of above mentioned particulars.

Date :

Place :

ANANDU PS