

ANAND RAVICHANDRAN

MEP Quantity Surveyor

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Doha - Qatar



CAREER OBJECTIVE

To secure a challenging position in the construction industry as an **MEP Quantity Surveyor**. I am a self-motivated, ambitious Young, talented who can perform well under pressure adjusting to given condition in any environment and, seeking a Challenging and responsible position which enables me to utilize my strength and skills to develop the Organization and myself.

KEY KNOWLEDGE

- Skills to provide take off quantities from AutoCAD drawings.
- Preparation of Bills of Quantities (MEP)
- Payments and Subcontractor / Supplier dealings.
- Variations
- Knowledge of technical and material resources.
- Proven ability to manage multiple project task, priorities and work to deadlines

1) WORK HISTORY

Organization : Berge Constructions W.L.L, Doha, Qatar.

Designation : MEP Quantity Surveyor.

Duration : August 2015 to Till date

Project involved :

- 1) Construction of Warehouses (Logistic Building) industrial Area.
- 2) Expansion of Manweir Facility @ RLIC
- 3) Construction 40 Villas in Umm Salal. (Full MEP Scope)

DUTIES AND RESPONSIBILITIES:

- Detailed Study of Drawings, contract documents and specifications.
- Verifying Bill of Quantities as per drawings and specifications.
- Preparation of Measurement (Takeoff) sheet for all items within our scope of works
- Identifying discrepancy sends RFI to respective client / consultant for clarification.
- Preparing of the Quantity inspection report and getting approval from the Main contractor /consultant.
- Attending client/consultant meeting with Main contractor
- Submission of Monthly Interim Payment Application to Main Contractor / Client.
- Preparation of Payment certifications to Subcontractors / Suppliers.
- Forwarding inquiries to subcontractors and Suppliers.

- Prepare Local Purchase Orders (LPO) to Suppliers.
- Variations notifications, preparation and submission to client.
- Negotiation with client for submitting variations and finalizing the Quantities and rates.
- Site / Joint measurement (If required) to finalize the Remeasure Contract items.
- Updating all logs such as Subcontractors Log, Purchase Order Log, Variations Order
- Prepare draft Cost report at each month end.
- Preparing a final cost report and Handover to the management.

2) WORK HISTORY

Organization : RAK CERAMICS , R.A.K - UAE

Designation : Electrical Engineer.

Duration : April 2012 to June 2015

DUTIES AND RESPONSIBILITIES:

- Executing the Electrical works as per quality standards of the company
- To co-ordinate with Electrical Contractor for Erection & Commissioning
- To provide the entire electrical solutions as per requirement.
- To plan and execute shutdown maintenance works.
- Planning for resources as per work schedule.
- Maintaining daily progress and manpower deployment report at the site.
- To provide the proper Preventive maintenance of machines.
- Troubleshoots in the electrical drawing in a machine.
- Prepare & submitting the month & yearly report

WORK HISTORY IN INDIA (1 Year and 5 Months)

Organization : SENTHI & Co Constructions,

Place : Chennai, India.

Designation : Electrical Engineer.

Duration : December 2010 to April 2012

Projects involved :

- 1) G+4 Residential Apartment Buildings in Tambaram – Chennai.
- 2) G+3 Residential Apartment Building in Porur - Chennai

DUTIES AND RESPONSIBILITIES:

- Executing the Electrical works as per Senior Electrical Engineers instruction based on the approved shop drawings.
- Preparing and Sending the RFI to respective client / consultant for clarification
- Planning and managing the resources, materials, supervisors, foreman and labors
- Coordinating and Preparing work schedule in accordance with civil construction program.
- Maintaining daily progress and manpower deployment report at the site.

- Responsible for site maintenance (Arrangements for temporary power supply & special tools arrangement).
- Responsible for preparing and handing over of as-built drawings to the clients and Facilities management department.
- Responsible for handing over the Checklists, test certificates, warranty cards, and Operating manuals of all the systems to Facilities management department.
- Preparing final costing sheet of materials and manpower and reconciling it with accounts statement and submitting the same for management review at the time of handing over the project.

EDUCATIONAL PROFILE

Technical: **Bachelor of Electronic & Communication Engineering passed in 2010** in Hindustan College of Engineering Chennai

COMPUTER LITERACY

- MS Office (Excel, Word, Power Point, Paint).
- AutoCAD

EXTRA CURRICULAM ACTIVITIES

- DIPLOMA in ELECTRICAL VRC – MAMANGALAM
- CRICKET Team Captain in College level.
- Organized Events in inter college completions

PERSONAL DETAILS

Permanent Address : 451, Mela Street, Mamangalam, Kattumannar Koil (TK),
Cuddalore (DT), Tamil Nadu- India

Date of Birth : 01-Feb-1989

Nationality : Indian

Marital Status : Single

Language Known : Tamil, English (Read, Write & Speak), Hindi, Telugu (Speak)

Present Address : Doha, QATAR.

Passport Details:

Passport No : J8528806

Date of issue : 24.10.2011

Date of expiry : 23.10.2021

Place of issue : Chennai

DECLARATION

I do hereby certify that above mentioned details furnished by me true and correct to the best of my knowledge.

Date:

Place: DOHA, QATAR.

ANAND RAVICHANDRAN