



Harold Averilla

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PROFILE:

Professional Skilled capable of handling the entire round of Civil Engineering cycles, including planning, designing, evaluating and overseeing construction of building structures and facilities, also capable to work in Infrastructure projects.

AREA OF EXPERTISE:

Has handled various jobs in the Construction firm for Civil Works, Project Planning Execution, Construction Management, Values Engineering, Site Supervision, and adopt the activities concerning Designing, Production, Quality Control & Quality Assurance Inspection and AutoCAD with the high profession of field of Engineering

SUMMARY OF EXPERIENCE:

Site Engineer (QA/QC)	- June 2, 2015 to Valid Dec. 31, 2017- QATAR	(2 Years & 7 Months)
Project Engineer	- June 15, 2014 to May 20, 2015- QATAR	(11 Months)
Civil Engineer/ (QA/QC Insp.)	- March 6, 2010 to May 15, 2015 - QATAR	(5 Years & 1 Months)
Technical Engineer	- June 9, 2006 to January 31, 2010 – QATAR	(3 Years & 7 Months)

PROFESSIONAL EXPERIENCE :

Position: SITE ENGINEER (QA/QC)
Company: CASTELLO CAST ALUMINIUM W.L.L.
Address: P.O. Box: 44245 Doha Qatar
Inclusive Date: June 2, 2015 to Dec. 31, 2017 (2 Years & 7 Months)

Inclusive Date: January 21, 2017 to December 31, 2017 (1 Year)
Project Handle: **FACTORY** (Work as a QA/QC Engineer)
Site Location: UCC Camp Al Shahania

Key Function (Job Description):

1. Make Quality Inspection report of Ongoing Projects and Finished Products
2. Make Job Card for every projects need to fabricate on the factory
3. Update the Job Card Monitoring and report to Manager
4. Update the QS project Monitoring Incoming and Outgoing Projects
5. Make submittal of necessary projects required(e.g. Material Submittal/ WIR and ITP)
6. Quality Inspection for the Ongoing and Finished product make report for the ISO Standard
7. Doing Method Statement for every projects
8. Raised (WIR) Work Inspection Request and other related to QC Works.

Inclusive Date: June 2, 2015 to January 20, 2017 (1 Years & 7 Months)
Project Handle: **MALL OF QATAR** (More than 3000LM Glass Balustrade & Other Glass Fixed) Works as a QA/QC Engineer
Site Location: AL Rayyan at Dukhan Road

Key Function (Job Description):

1. Project Monitoring followed time schedule
2. To ensure that the project is according to the plans and specification
3. Check the quality of work in the job site base in the drawing specs.
4. Coordinate the project work to the Project Manager, the Consultant and Main Contractor
5. Make Submittal (MRI- Material Submittal/WIR-Work Inspection/RFI & Others related to site)
6. Monitoring of Labours work in construction site
7. Make the time sheet of worker
8. Check the AutoCAD drawings in the AutoCAD file.

Position: **PROJECT ENGINEER**
Company: **LANOUELLE GENERAL TRADING AND CONTRACTING CORP.**
Address: P.O. Box: 22352 Doha Qatar
Inclusive Date: June 15, 2015 to May 20, 2015 (11 Months)

Key Function (Job Description):

1. Make Project Time, Schedule (Excel Format) for Infrastructure project
2. Project Materials Preparation from Starting to Final Stage (Request to the procurement Dept.)
3. Designate the worker at the site and make scheduling day after tomorrow
4. To ensure that the project is according to the plans and specification
5. Check the quality of work in the job site base in the drawing specifications
6. Co-ordinate to subcontractor for MEP Works.
7. Coordination the finishing materials and submittal to client and the consultant
8. Get the permit and document required at the site
9. Coordinate the project work to the Project Manager and the consultants
10. Check the AutoCAD drawings in the AutoCAD File

Position: **CIVIL ENGINEER/ (QA/QC INSPECTOR)**
Company: **QATAR CO. TRADING & CONTRACTING**
Address: P.O. Box: 1786 Doha Qatar
Inclusive Date: March 6, 2010 to May 15, 2015 (5 Years & 1 Month)

Inclusive Date: October 1, 2012 to May 15, 2015 (2 Years & 5 Months)
Project Handle: **PROPOSED G+1+P VILLA** (7 Villa/4 Villa & Mr. Salem Residence)
Site Location: AL-Wakrah & AL-Wukair

Inclusive Date: June 1, 2012 to Sept. 30, 2012 (4 Months)
Project Handle: **2B+G+7 RESIDENTIAL BUILDING**
Site Location: Bin Mahmoud Area

Inclusive Date: July 1, 2011 to April 30, 2012 (10 Months)
Project Handle: **DOHA MUNICIPALITY OFFICE BLDG INFRASTRUCTURE PROJECT**
Site Location: Industrial Area Section

Inclusive Date: March 6, 2010 to July 1, 2011 (1Year & 3 Months)
Project Handle: **MR. SULTAN RASHID AL-KHATER VILLA**
Site Location: AL-Wakrah near New Hospital

Key Function (Job Description):

1. Project Monitoring followed time schedule
2. To ensure that the project is according to the plans and specification
3. Preparing documents for Inspection and report (WIR) for the Quality report
4. Check the quality of work in the job site base in the drawing specs.
5. Coordinate the project work to the Project Manager, the Consultant and also the owner
6. Supervise worker of their worked their assigned
7. Handling Petty Cash for the job site
8. Provide all materials requirement in the Job site
9. Monitoring of Labours work in construction site
10. Make the time sheet of worker
11. Check the AutoCAD drawings in the AutoCAD file.

Position: TECHNICAL ENGINEER

Company: STEEL HOUSE

Address: PO Box 2234 Retaj Building Office No. 118, Entrance Al Salwa Road, Doha, Qatar

Inclusive Date: June 9, 2006 to January 31, 2010 (3yrs & 7Months.)

Key Function (Job Description):Project Site:

1. Supervise the project site construction.
2. Conduct site layout for the position of building construction.
3. Coordinate/Submit to the clients for the drawing specifications and/or other Requirements/documents.
4. Check /Monitor incoming and outgoing construction materials.
5. Handle manpower and prepare worker's daily time sheet.
6. Provide assistance to technical personnel and workers from Thailand.
7. Prepare daily site progress reports and submit to Managing Director/clients.

Sales:

8. Prepare/Demonstrate product presentation for pre-fabricated house and building Materials.
9. Entertain product inquiries/queries from clients thru fax or email.
10. Prepare/Analyze/Submit product proposals and price quotations.
11. Prepare price quotation's report for Managing Director's approval.
12. Make conceptual and detailed plans/drawings in AutoCAD for clients.
13. Follow up pending proposals to clients.

Office:

14. Handle telephone calls and fax message.
15. Prepare monthly salary report and payslip.
16. In charge on the adequate level of office supplies and prepare monthly petty cash report.
17. Responsible for the payment for the Electricity, Water and Telephone bills.
18. In charge of getting mails from Post Office weekly.

EDUCATION:

Bachelor of Science in Civil Engineering

University of the East / Caloocan City, Philippines / 1994 to 1999

TRAINING/SEMINAR/S:

- **AUTOCAD 2005 WITH COLOR RENDERING LEVEL 1 & II – Microcadd Technologies Co., Inc.**
Cubao, Quezon City, Philippines
June 27, 2004 – September 26, 2004
- **Covenant Workflow Workshop Seminar – Covenant Consultants International**
11th Avenue, Caloocan City, Philippines
October 8, 2002
- **Kaizen & 7 QC Tools – Toyota Motors Phils.**
Toyota Training Room, Quezon City, Philippines
August 22-23, 2001
- **Bridge Construction – Association of Civil Engineering Students**
University of the East, Caloocan City, Philippines
July 21, 1999
- **Geodetic Engineering – Association of Civil Engineering Students**
University of the East, Caloocan City, Philippines
August 26, 1997
- **Project Management – Association of Civil Engineering Students**
University of the East, Caloocan City, Philippines
August 25, 1997

SPECIAL SKILLS:

Computer Skills:

- AutoCAD
- Adobe Photoshop
- MS Office (MS Word, Excel, PowerPoint)

Others:

- Drafting
- Pen & Ink Rendering
- Pencil Techniques
- Miniature Modelling

LANGUAGES:

- Read, write and speak Filipino and English

PERSONAL:

Birthday:	March 17, 1976
Gender:	Male
Civil Status:	Married
Height:	5'4"
Weight:	176 lbs.
Nationality:	Filipino
Religion:	Church of Christ (Iglesia Ni Cristo)

CHARACTER REFERENCES:

Upon request.

I hereby certify that the above are true and correct to the best of my knowledge and skills.

HAROLD D. AVERILLA

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